

# Guidelines for the Allocation of Special Attribute Grant in Departments or Graduate Institutes at National Taiwan Normal University

Approved at the 1st Academic Director Committee in 2015-2016 academic year on September 9, 2015

Amended and approved at the 2nd Academic Director Committee in 2015-2016 academic year on October 14, 2015

Amended and approved at the 5th Academic Director Committee in 2015-2016 academic year on January 6, 2016

Amended and approved at the 3rd Academic Director Committee in 2016-2017 academic year on December 21, 2016

Amended and approved at the 1st Academic Director Committee in 2017-2018 academic year on August 9, 2017

Amended and approved at the 5th Academic Director Committee in 2018-2019 academic year on January 9, 2019

1. The Guidelines are promulgated to help disadvantaged students and to reward students for their engagement in academic research and participation in international exchange activities in view of promoting the research atmosphere and academic standards in the University.
2. This grant is funded by the student public funds and incentive funds, and is allocated twice a year in proportion to the number of postgraduate students enrolled in the previous semester in each department or graduate institute. Prioritized for disadvantaged students, the grant is open to eligible students enrolled in the daytime programs at the University.
3. This grant may be awarded to students based on the special attribute of the department or graduate institute to reward student's academic performance and to help disadvantaged students. Specific categories for the grant are as follows:
  - (1) Dissertation research study: The specifics shall be handled in accordance with the University's Thesis/Dissertation Research Study Incentive Program.
  - (2) Teaching assistants: The qualifications, responsibilities and obligations shall be handled in accordance with the University's Implementation Directions for Teaching Assistants.
  - (3) Scholarships: The criteria for scholarships shall be set by each department or graduate institute in accordance with the Standard Compensation for Part-time Research Assistant in Ministry of Science and Technology Aided Research Programs.
  - (4) Subsidies for learning activities: Students are awarded for the publication of academic papers (works), or participation in international exchange activities or other learning activities; the criteria for the subsidies shall be set by each department or graduate institute.
  - (5) Grant for living expenses: The specifics shall be handled in accordance with the University's Implementation Directions for National Taiwan Normal University Grant for Living Expenses; however, students may not simultaneously receive two grants of living expenses of the same nature from the University.
4. Each department or graduate institute may invite student representatives to attend meetings according to actual needs to set their own award guidelines in a fair and just manner before submitting them to the

Division of Student Assistance for recording. The award guidelines shall include the target recipients, incentives, award method, and mechanisms for review and appeal.

5. The award guidelines established by each department or graduate institute shall comply with the Guidelines for the Protection of Awarded Students in Colleges and Universities from the Ministry of Education; College and University Employment Guidelines Governing Part-time Assistant Labor Rights Protection from the Ministry of Labor; the University's Guidelines for Awarded Students and Part-time Assistants Learning and Labor Rights and Interests Protection; and relevant laws and regulations.
6. These Guidelines and any amendments thereto become effective after approval by the Academic Director Committee and ratification by the University President.