

# **Regulations for National Taiwan Normal University Student Rewards and Penalties**

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## **Chapter 1 General Provisions**

### Article 1

The Regulations are established in accordance with Article 32 of the University Act.

### Article 2

The term “not less than” or ”not more than“ in the Regulations includes the given figure.

### Article 3

#### Reward Categories

1. Commendation
2. Minor Merit
3. Major Merit

#### Penalty Categories

##### **1. Correctional Education**

- a. Admonishment
  - b. Lectures and Community Services
  - c. Suspension
  - d. Compensation
  - e. Conservation
2. Warning
  3. Minor Demerit
  4. Major Demerit

5. Probation
6. Suspension
7. Expulsion

## **Chapter 2 Rewards**

### Article 4

Students may receive a commendation under the following circumstances:

1. Participation in extramural events and activities on behalf of the school
2. Dedication in campus service
3. Excellent performance as student club officers
4. Setting good examples for other students
5. Other outstanding deeds equivalent to those listed above

### Article 5

Students may receive a minor merit under the following circumstances:

1. Excellent performance in extramural events and activities
2. Excellent achievement in campus service
3. Organizing club events and activities and receiving a high evaluation.
4. Handling an emergency with poise
5. Elected as an Outstanding Student
6. Other outstanding deeds equivalent to those listed above

### Article 6

Students may receive a major merit under the following circumstances:

1. Major contributions to the University and the society
2. Excellent performance in non-competition extramural events and activities on behalf of the school.
3. Stepping up against injustice as an exemplary student
4. Elected as an Outstanding Student
5. Outstanding academic contribution, creative work, or discourse
6. Ranked top 3 in national or international individual or team competitions

7. Other outstanding deeds equivalent to those listed above

## **Chapter 3 Penalties**

### Article 7 Correctional Education

1. Admonishment: Students who committed minor transgression are given verbal or written admonishment by relevant University authorities or teachers.
2. Lectures and Community Services: Students of deviant behaviors are required to listen to lectures by relevant University authorities and do labor services.
3. Suspension: Students' rights to use or rent school property will be suspended for up to one year if they are in violation of the relevant regulations.
4. Compensation: Students who damaged a public property rendering it unusable shall compensate for the damage of the property.
5. Conservation: Students who committed vandalism shall compensate for the damage of the property and are required to conserve it.

### Article 8 Warning

Students are given a warning under the following circumstances:

1. Misbehavior causes minor injury or damage to the rights and interests of others.
2. Unexcused absence from obligatory gatherings or events.
3. Interfering with the normal conduct of classes or events.
4. Disturbing public order, health, safety or peace and quiet.
5. Refusing to receive correctional education
6. Committing intellectual property infringements and violation of internet use regulations from the MOE and NTNU in one of the following circumstances:
  - a. Publishing contents that are not permitted by the authorities.
  - b. Hacking an account or using a fake account to spy on others' emails and files.
  - c. Downloading, copying, uploading or reproducing contents publicly on a website without permission of the author and beyond the scope of fair use.
  - d. Using campus Internet to spread false information, viruses, or threatening or intimidating information or making other people's computers inoperable.
7. Harrassing others via e-mails, stalking or other methods against their will.

## 8. Committing minor sexual harassment.

### Article 9 Minor demerit

Students are given a minor demerit under the following circumstances:

1. Repeat offender that has already been given a warning.
2. Misbehavior causes serious injury or damage to the rights and interests of others.
3. Severely interfering with the normal conduct of classes or events
4. Severely disturbing public order, health, safety or peace and quiet.
5. Severely harrassing others via e-mails, stalking or other methods against their will.
6. Committing sexual harassment or sexual bullying.
7. Committing intellectual property infringements and violation of internet use regulations from the MOE and NTNU in one of the following circumstances:
  1. Advertising or selling pirated CDs, DVDs, and vidoes, publications in violation of copyright laws or other counterfeit items on campus.
  2. Committing intellectual property infringements on campus.
  3. Creating websites that contain erotic and violent content, hacking websites with malicious intent to destroy systems or data, sending email bombs that compromise the security of computers, or sabotaging other people's digital records.
  4. Tampering with school websites, sabotaging others' computers and servers, or destroying, modifying, stealing, or browsing other people's files without consent.
  5. Spreading deception, slanders, insults, obscenity, harassment, illegal transaction information via emails, online chat, or Bulletin Board System (BBS).

### Article 10 Major demerit

Students are given a major demerit under the following circumstances:

1. Repeat offender that has already been given a minor demerit.
2. Major cheating in exams.
3. Forging or falsifying grades, academic records, certifications, and official documentations.
4. Damaging or defacing school bulletin or documentation.
5. Intentional vandalism or disturbance of public order, health, safety or peace and quiet.
6. Be involved in illegal activities or organizations.
7. Use of illegal or prohibited drugs.

8. Carrying contrabands or dangerous items.
9. Committing theft, gamble, assault, intimidation, slander, fraud, extortion, corruption, or alcoholism.
10. Sexual harassment of kissing, hugging, or touching the buttocks, breasts, or other intimate parts of the body of a person being taken advantage of.
11. Sexual assault or bullying.

#### Article 11 Probation

Students are given probation under the following circumstances:

1. Repeat offender that has already been given a major demerit.
2. Repeat offender that has received two major demerits and two minor demerits.
3. Major sexual assault or sexual bullying.

The duration of probation is one semester at least, and one academic year at most. Students who receive another major demerit during or after the probation will be suspended from the University.

If a student receives merits during the probation, the probation will be lifted.

#### Article 12 Suspension

Students are suspended from the University under the following circumstances:

1. Repeat offender that has been given three major demerits.
2. Receiving another demerit during probation or another major demerit after the probation.
3. Severely jeopardizing campus safety.
4. Committing crime and be convicted by court.

#### Article 13 Expulsion

Students are expelled from the University under the following circumstances:

1. Grievous violation of the penalties stipulated in Article 12 herein.
2. Severely jeopardizing social or national security.

### **Guidelines for Rewards and Penalties**

#### Article 14

First time offenders who receive a minor or major demerit may be given correctional education instead.

#### Article 15

Students who commit offenses listed in the Regulations may be granted penalty reduction if they turn themselves in to the Office of Student Affairs before the school learns about the misbehavior.

#### Article 16

Students who are in violation of the provisions of the Regulations but have not yet been punished with a major demerit may apply for penalty cancellation in accordance with Guidelines for National Taiwan Normal University Student Penalty Cancellation, which shall be formulated separately by the Student Affairs Committee.

#### Article 17

Students who are suspended or expelled may not request to waive or reduce their penalty with reward records.

#### Article 18

Repeat offenders of the same offense or showing no repentance after the disciplinary actions will be given harsher penalties.

#### Article 19

Offenders who provide or incite others to provide forged evidence will be given harsher penalties if verified to be true.

#### Article 20

Any rewards or punishments will be closed upon completion of the normal procedures. Closed student disciplinary cases may be re-investigated if new evidence or information comes to light.

### Chapter 4 Procedure

#### Article 11

In addition to the provisions of these Regulations, penalties for student conduct may be increased

or reduced based on the following circumstances:

1. Motive or intention.
2. Trigger of the behavior.
3. Means of action.
4. Offender's backgrounds and character.
5. Relationships between the offender and victim.
6. Danger or damage caused by the offense.
7. Attitude after the offense.

#### Article 22

The proposition of students' rewards and penalties shall be filed by relevant offices or faculty members of the University. When filing a proposition, it shall be conducted in accordance with the University's procedure. The proposition shall include the name of the proposer, his or her unit, the facts, the applicable provisions, and suggested reward or penalty.

#### Article 23

Cases of commendation, minor merits, correctional education, and warnings shall be announced upon the approval of the Vice President of Student Affairs.

Cases of major merits and minor demerits shall be submitted to the Student Rewards and Disciplinary Committee for hearing.

Cases of major demerits, detention, suspension, and expulsion shall be investigated by the investigation team formed by the Student Rewards and Disciplinary Committee and relevant authorities and submitted to the said Committee for hearing.

#### Article 24

The Student Rewards and Disciplinary Committee may invite authorities and persons involved in the case to attend the hearing.

The Committee shall notify the student to attend the hearing if deemed necessary and give the student an opportunity to make a statement.

#### Article 25

When hearing cases of minor demerits or more severe penalties, the parents or guardians or relevant persons shall be notified in written form.

Article 26

For first-time offenders and offenders who commit offenses under Articles 7,8, and 9, only the offenses will be announced, but not the name of the offender.

Article 27

If students have any objection to the penalties after the announcement, they may file an appeal to the Student Appeals Review Committee.

Article 28

The Division of Student Assistance will provide cases of rewards and penalties to advisors for reference.

Chapter 5 Supplementary Provisions

Article 29

The Student Rewards and Disciplinary Committee may hear special cases where students have exceptional achievements or committed offenses not listed in the Regulations.

Article 30

The Regulations and any amendments thereto shall take effect after approval by the University Affairs Committee and submitted to the Ministry of Education for recording.