

National Taiwan Normal University

Directives Governing Exceptional Adviser Selection and Incentives Program

Last amended on October 4, 2023

- Article 1. The Directives for Exceptional Adviser Selection and Incentives Program (the “Directives”) are formulated in accordance with Article 8 of the Regulations for Student Advising to implement the advisor system and reward outstanding advisors.
- Article 2. Candidate eligibility and quota:
1. A faculty member who has been an active academic career advisor or first-year graduate student advisor for two or more years is eligible. Each department or graduate institute may nominate one nominee for every 10 faculty members. Nominees will be entered into and reviewed by the college by which they are employed. Each college shall select one candidate for every five nominees.
 2. One additional candidate may be selected for each additional five nominees. The list of selected candidates shall be submitted to the NTNU Exceptional Adviser Selection Committee (the “Committee”) for review.
 3. Recipients of the Exceptional Adviser Award are not eligible for nomination again within three years.
- Article 3. Each college may nominate exceptional advisers based on the following criteria:
1. An advisor who has contributed to innovative measures and constructive suggestions for student counseling, helping students in their lives, studies, or careers.
 2. An advisor who proactively identifies students’ problems and difficulties or has helped deal with special circumstances or major incidents involving students.
 3. An advisor who has other special counseling achievements.
- Article 4. The selection organization for the nomination of exceptional advisers is as follows:
1. Each college shall determine its respective nomination process and selection committee.
 2. The Exceptional Adviser Selection Committee shall be composed of the following members: Vice President for Student Affairs as the convener, Director of Center for Teaching and Learning Development, Director of Student Counseling Center, Director of Career Center, one faculty representative from each college, two extramural experts and two representatives from the Students’ Union. The term for

the faculty representatives, who are chosen by each college, is two years. They are responsible for the following:

- (1) Review candidate qualifications.
- (2) Review candidate's advising achievements.
- (3) Review other matters pertaining to the selection of exceptional advisers.

Article 5. The exceptional advisor selection process is as follows:

1. Each college shall recommend candidates based on their quota that year. At the end of March, the list of selected candidates shall be sent to the Committee for review.
2. The Committee shall select the exceptional advisers for the academic year before the end of May each year. In principle, five will be selected, but may be fewer if there are not enough qualified candidates.

Article 6. Each exceptional advisor is awarded NT\$50,000 and a medal, and publicly acknowledged during a University event. Their achievements will also be disclosed in school publications.

Article 7. The Directives and any amendments thereto become effective upon approval by the Student Affairs Council and ratification by the President.