

# Regulations for National Taiwan Normal University

## Donor Scholarship Administration and Awarding

Approved at the Scholarship Management Committee in the 2020-2021 academic year on March 30, 2021

1. These Regulations are established in accordance with Article 14 of the Guidelines Governing National Taiwan Normal University Donor Scholarship Management.
2. Donation acceptance, announcements, applications, reviewing and granting of scholarships shall be handled in accordance with these Regulations.

### 【Acceptance of Donations】

3. After a donation has been accepted and credited, the Center of Public Affairs shall issue a receipt to the donor and announce it on the University's donation website; it may also issue a certificate of appreciation or a medal to the donor depending on the situation.
4. At the end of each year, the Accounting Office and the Cashier Division (Office of the General Affairs) shall provide the account settlement of the previous year, and the Office of Student Affairs will notify each recipient unit to proceed with the announcement, application, and review and awarding of the scholarships in accordance with the Regulations.

### 【Announcement】

5. The recipient unit shall, in accordance with the relevant scholarship regulations and guidelines, announce the application requirements, quota and scholarship amount for students to apply.
6. The following items shall be specified as key points for each scholarship:
  - (1) The name of the scholarship program.
  - (2) The scholarship application period.
  - (3) Scholarship application procedures.
  - (4) Eligibility criteria for scholarship application.
  - (5) Scholarship amount.
  - (6) Scholarship quota.
  - (7) Scholarship review system.

- (8) The name of the Committee for the stipulation and amendments of the key points.
- (9) Others.

### **【Application】**

7. Scholarship recipients are limited to current students enrolled in the University. Students can fill out the application form and submit supporting documents to apply to the recipient unit within the application period. Supporting documents are as follows, which may be adjusted as needed:
- (1) Scholarship application form.
  - (2) A photocopy of the front and back of the student ID card or proof of enrollment.
  - (3) Transcripts for one semester or the whole academic year.
  - (4) Supporting documents certifying specific eligibility criteria.

### **【Review and Awarding】**

8. If there are specified criteria for the scholarship, the following principles apply:
- (1) If the specified criterion is “financially disadvantaged”, the validity shall be, in order of precedence, certifications from government agencies (e.g., certificate of low-and-middle-income household or certificate of low-income household), documentary proof from teachers in the University, documentary proof from borough warden or village chief, or other applicable documents.
  - (2) If the specified criterion is “children of families in hardship”, the official letter from the Department of Social Welfare in each county or city shall be used as the basis.
  - (3) If the specified criterion is “overseas Chinese students” or “foreign students”, the Alien Resident Certificate (ARC) or the passport of a foreign country shall be used as the basis.
  - (4) If the specified criterion is “students from China”, the Exit & Entry Permit for Taiwan, Republic of China shall be used as the basis.
  - (5) If the specified criterion is “mentally and physically disabled students”, the Disability Card shall be used as the basis. Personal disability documentation takes precedence over disability documentation of family members.
  - (6) If the specified criterion is “single parenthood”, the household registration transcript shall be used as the basis. Death of either parent may also be considered single parenthood.

(7) If the specified criterion is “native place”, the legacy household certificate of either parent shall be used as the basis.

9. Scholarships shall be awarded once per semester or academic year, and the amount of each scholarship shall be at least NT\$10,000 in principle.

10. Supplementary provisions for scholarship donations:

There are two main categories of scholarships:

(1) Standalone scholarships:

A. The scholarship shall be granted following the donor’s wishes, e.g., designation of the school, department, native place, quota and scholarship amount (no less than NT\$10,000 per person).

B. The minimum criteria for any donor scholarship shall be specified when the scholarship is donated. If the principal or income from interests is insufficient to pay for the scholarship, the scholarship will not be awarded in that year.

(2) Joint scholarships:

A. In the case where the donor of the original scholarship cannot be contacted or expresses no opinion after being contacted, the recipient unit may amend the criteria and merge it with another scholarship.

B. The recipient unit of this type of scholarship may adopt flexible measures to fulfill the function of awarding the scholarship.

C. The recipient unit may note the donors’ names and other information in detail for a joint scholarship for commemorative purposes.

11. Each recipient unit shall review the decision for each scholarship, reconcile the scholarship account balances and announce the list of recipients, along with a notification to the Division of Student Assistance under the Office of Student Affairs.

12. These Regulations and any amendments thereto become effective after approval by the Scholarship Management Committee and ratification by the University President.

# NTNU Scoring Sheet for Specific Criteria of Donor Scholarship

※ For use as reference when multiple eligibility criteria are specified

Name of Scholarship:

Applicant:

Criterion	Does the scholarship have this criterion? (O: Yes; X: No)	Weighting	Score
1. GPA in the previous academic year.		90.1 (GPA 4.03) or higher → 5 points 80 to 89.73 (GPA 3.38 to 4.02) → 4 points 70.05 to 79.88 (GPA 2.44 to 3.37) → 3 points	
2. Proof of financially disadvantaged status.  (e.g., low-income certificate or low-middle income certificate, documents of income tax, data on nationwide personal property, tax exemption certificate, family in hardship certificate)		Certificate(s) from government agencies → 4 points  Documentary proof from University teachers → 3 points  Documentary proof from borough warden/village chief → 2 points  Other supporting documents → 1 point	
3. Whether the parents are alive. (e.g., household registration transcript, cancelled household registration certificate, death certificate)		Both parents are deceased → 5 points  Single parent family → 3 points  One or both parents have a physical or mental disability certificate, catastrophic illness certificate, major illness certificate → 2 points  Other special circumstances (e.g., raised by grandparents) → 1 point	

<p>4. Whether the applicant is physically or mentally disabled, suffers from major illness or requires long-term rehabilitation. (e.g., Disability Card, catastrophic illness certificate from the national health insurance, hospital diagnosis certificate)</p>		<p>Yes and supporting proofs are submitted → 5 points  Yes but no supporting proofs are submitted → 3 points</p>	
<p>Total</p>			